



EMPLOYEE CORPORATE SHELL CARD APPLICATION FORM FOR INCHCAPE SINGAPORE

Please note that all fields in this form are mandatory:

Full Name as per NRIC	
Contact Number	
Email Address	
Address for Card Delivery	
Vehicle Registration Number	

IMPORTANT

- ❖ **GIRO Application would take approximately 4-6 weeks from date of application and Shell will notify you on the GIRO Application status once available.**
- ❖ **Please arrange for manual payment prior to receiving the notification for successful GIRO application.**

I am employed by the Principal Cardholder and I have its consent to apply for a Shell Card under its contract with Shell Eastern Petroleum (Pte) Ltd for use of the Shell Card.

I have read and understood the Shell Card's Terms and Conditions (www.shell.com.sg/shellcard-tnc) and agree to comply and be bound by the same.

I accept full responsibility and liability to pay for in full all amounts in accordance with my use of the Shell Card, as well as any fee or charge imposed.

I agree to notify Shell in writing forthwith for any change of the details above as well as my employment relationship with the Principal Cardholder, failing which I undertake to indemnify Shell for any liabilities, losses or damages incurred there from and agreed to do all such acts and to provide all information and documents required by Shell (including but not limited to proof of current employment and consent from Principal Cardholder) to verify and process this application as notified to me from time to time by Shell.

I agree to sign up for Shell Carbon Neutral programme and contribute SGD 0.02 for every litre of any Shell Fuel purchased to offset my carbon emission.

Please print out the **completed** documents and mail to us with the **enclosed Business Reply envelop:**

- 1) APPLICATION FORM**
- 2) GIRO FORM**

ATTENTION: SHELL FLEET SOLUTIONS
SHELL EASTERN PETROLEUM (PTE) Ltd
SHELL SERVICE CENTRE
CLEMENTI CENTRAL P.O. BOX
SINGAPORE 911208

Signatory Name :

Date :

APPLICATION FOR INTERBANK GIRO (NEW)

» Part 1: For applicant's Completion

To: Name of Financial Institution

Branch

For Official Use Only

Name of Billing Organisation

SHELL EASTERN PETROLEUM (PTE) LTD

Shell's Customer's Name _____

Shell's Customer Ref. No. _____

- (a) I/We hereby instruct you to process Shell Eastern Petroleum (Pte) Ltd (SEPL)'s instructions to debit my/our account.
(b) You are entitled to reject SEPL's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also, at your discretion, allow the debit even if this results in an overdraft on the account and impose charges accordingly.
(c) This authorisation will remain in force until terminated by written notice sent to my/our address last known to you or upon receipt of my/our written revocation through SEPL.

Full Name (as in NRIC/Passport) _____ Bank Account No. _____

Tel No. _____ Fax No. _____

Stamp/Signature/Thumbprint* as in Financial Institution's Records

» Part 2: For Shell's Completion

Bank	Branch	Shell Account No.
9496	001	0102395608

Bank	Branch	Account No. to be Debited
_____	_____	_____

Shell's Customer Ref. No. _____

» Part 3: For Financial Institution's Completion

To: Shell Eastern Petroleum (Pte) Ltd

This application is hereby REJECTED (please tick) for the following reason(s)

- | | |
|---|--|
| <input type="checkbox"/> Signature/Thumbprint# differs from Financial Institution's Records | <input type="checkbox"/> Signature/Thumbprint# incomplete/unclear# |
| <input type="checkbox"/> Account operated by signature/thumbprint# | <input type="checkbox"/> Wrong account number |
| <input type="checkbox"/> Amendments not countersigned by customer | <input type="checkbox"/> Others: _____ |

Name of Approving Officer

Authorised Signature

Date

* For thumbprints, please go to the branch with your identification.
• Please delete where applicable.

Postage will be
paid by
addressee. For
posting in
Singapore only.

**BUSINESS REPLY SERVICE
PERMIT NO. 08514**



SHELL EASTERN PETROLEUM (PTE) LTD
SHELL SERVICE CENTRE
CLEMENTI CENTRAL PO. BOX 221
SINGAPORE 911208